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Modification in MoU Guidelines 2015-16

**A. Guidelines for Memorandum of Understanding (MoU) for the year 2015-16**

Para No.	Existing Para	Revised Para
9	<p><b><u>Task Force/Expert Group:</u></b> Task Force for MoU is a neutral and independent body of experts that assist the High Power Committee on MoU and Department of Public Enterprises in setting annual MoU targets of CPSEs before the beginning of the financial year and <b>performance evaluation of MoUs after completion of that year.</b></p>	<p><b><u>Task Force/Expert Group:</u></b> Task Force for MoU is a neutral and independent body of experts that assist the High Power Committee on MoU and Department of Public Enterprises in setting annual MoU targets of CPSEs before the beginning of the financial year.</p>
9.1	-	<p>After completing the evaluation of the performance of the MoU signing CPSEs, the result of MoU score and rating of CPSEs would be submitted to Inter-Ministerial Committee on MoU (IMC). IMC may scrutinize the evaluation and wherever it is felt necessary modify and recommend the revised score and the rating. Score and rating would be approved by HPC or chairman, HPC. IMC may seek guidance of High Power Committee or Chairman, High Power Committee on any issue related to evaluation, whenever the need is felt. Once the High Power Committee approves the evaluation done by the IMC, the score and the ratings of the CPSEs would become final.</p> <p>IMC would consist of Secretary, DPE as Chairman and Secretary of the concerned administrative Ministry/ Department or his Representative not below the rank of Joint Secretary, Secretary, Ministry of Statistics and Programme Implementation or his Representative not below the rank of Joint Secretary, Additional Secretary, NITI Aayog or his Representative not below the rank of Joint Secretary as Members. Joint Secretary/ Adviser (MoU) would provide secretarial support to the Committee. Secretary, DPE may co-opt any officer who is a finance expert, in case the need is felt.</p>
13	<p>Timely submission of Performance Evaluation Report for the year 2014-15 on the basis of audited data (Statutory Audited Accounts) of the CPSE in revised Schedule-VI and documentary evidence in support of achievement of non-financial parameters, to DPE and <b>Task Force Members separately</b>, after approval</p>	<p>Timely submission of Performance Evaluation Report for the year 2015-16 on the basis of audited data (Statutory Audited Accounts) of the CPSE in revised Schedule-VI and documentary evidence in support of achievement of non-financial parameters, to DPE and <b>Members of IMC separately</b>, after approval of the Board of CPSE and through their administrative Ministry/ Department</p>

  
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<p>of the Board of CPSE and through their administrative Ministry/ Department for the year 2014-15 should be submitted to DPE (and through the online RFMS MoU System) within the <u>target date of 31<sup>st</sup> August, 2015</u> and for the year 2015-16 within the <u>target date of 31<sup>st</sup> August, 2016</u>.</p>	<p>within the <u>target date of 30<sup>th</sup> September, 2016</u> or any other date communicated by DPE.</p>
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### B. Detailed guidelines for drafting and evaluation of MoU

Para No.	Existing Para	Revised Para
6.1	<p>Evaluation of MoU of the CPSE is done at the end of the year on the basis of actual achievements vis-à-vis the MoU targets. CPSEs (Holding as well as Subsidiaries) are required to submit performance evaluation reports for the year 2014-15 on the basis of audited data to Department of Public Enterprises and <b>the Task Force members</b> of the Syndicate Group, after approval of the Board of CPSE and through the administrative Ministries/Departments within the target date of 31<sup>st</sup> August, 2015. CPSEs should submit the documentary evidence as proof of performance as provided in the MoU. Internal documents submitted by CPSEs for evaluation of parameters should be certified by the concerned CPSEs' Board level officials.</p>	<p>Deleted. Already covered in para 9 of the guidelines mentioned above.</p>
6.2	<p>After completing the evaluation of the performance of the MoU signing CPSEs with the assistance and expertise of the Task Force, DPE submits the results of MoU score and rating of CPSEs to the High Power Committee on MoU headed by the Cabinet Secretary for its approval. Once the High Power Committee approves the evaluation done by the Task Force, the composite score and the ratings of the CPSEs become final.</p>	
6.3	<p>Timely submission of Performance Evaluation Report for the year 2014-15 on the basis of Audited data (Statutory Audited Accounts) of the CPSE and documentary evidence in support of achievement of non-financial parameters, to DPE and <b>Task Force Members</b> separately, after approval of the Board of CPSE and through their Administrative Ministry/Department for the year 2014-15 should be done within the <u>target date of 31<sup>st</sup> August, 2015</u> and for the year 2015-16 within the <u>target date of 31<sup>st</sup> August, 2016</u>.</p>	<p>Deleted. Already covered in para 13 above.</p>

  
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